



WPVI Association-Board of Directors Quarterly Meeting Minutes

Attendance: Attendees included Board Members-Laura Attaway, Hans Breivik, Kathy Evans, Michael Murphy (Patty Pruiett-excused/unable to attend), and Erin Simonson, Treasurer.

Call to Order: A meeting of the White Pass Village Inn Board of Directors was called to order at White Pass Village Inn Unit 131 at 5:30 pm on 02-09-19.

Approval of Agenda: MSP to approve the agenda as written (Evans/Breivik/Unanimous).

Approval of Minutes: MSP to approve meeting minutes for 12-02-18, 12-28-18, and 01-05-19 (Evans/Breivik/Unanimous)

Old Business:

Due to other pressing needs, we did not end up having time to continue the process of making revisions to the draft Bylaws/Declarations document that we received from J. Burleigh (attorney). We will schedule our next meeting soon to focus on this project.

Murphy was told he got a new heater during the heater replacement project. He doesn't think he got a new heater and has been disputing the bill. He was charged \$800 which was later reduced, for heater- Erin will work with Elise to resolve this issue of the heater that was billed to 126. Murphy purchased a new heater as part of his remodel and donated the old heater (still functioning) to the HOA. Murphy recused.

New Business:

An action plan was developed to ensure forward momentum and eventual completion of several new projects including:

- Policy and procedure development: holiday pay, recruitment pay, petty cash system/rules, lift ticket sales, housekeeping pre-clean/post-clean inspections, housekeeping expectations for securing units following guest departure, Running Camp reservation timeline, LiveRez rate/date range timely input expectations

- Financial Reporting
- Accounting oversight
- Tracking accrual and use of all forms of staff leave
- Pool Temperature stability
- Running Camp Agreement

Murphy's wood-stove stack was leaking. Roofers patched the roof. The cost was split between 126 Murphy and 125 Gocke (who had removed their wood-stoves as part of their remodels). Murphy paid his contractor to assist in the removal of both stacks and patch. He is not asking the HOA or the Gocke's to reimburse him for that expense. The bill is for the roofers that did surface patch (shingles). Elise split the cost between the two units. Who should pay the roof patch if the fix is for the owner's benefit? There was discussion about prior precedent, benefit to the association, and common area definition. MSP for the association to pay the roof patch cost (Breivik/Evans/Unanimous). Murphy recused.

Announcements: N/A

Next Meeting: We will plan to meet in March to focus on Bylaws/Declaration project...Laura to collect availability dates asap, March 15th or 23rd were suggested as possibilities, most likely at 5:30 pm, location at White Pass Village Inn, specific unit to be determined.

Adjournment: MSP to close the meeting (Evans/Attaway//Unanimous). There being no further business, the meeting adjourned at 8:05 pm.

Secretary: Laura Attaway
Date of Approval: 03-30-19

Chairman: Michael Murphy