

White Pass Village Inn
Association Board of Directors
Meeting Thursday, June 8,
2017 Village Inn, Room 1015

Approved Minutes

Board Members Present: Don Schut, Erin Simonson, Derek LaFraboise, Mark Hillman. Also Present: Larry Donnelly

CALL TO ORDER The meeting was called to order at 4:23 PM

APPROVAL OF PREVIOUS MINUTES The minutes were approved as read (Simonson/LaFramboise), unanimous.

CORRESPONDENCE Letters from Joel Attaway were acknowledged and discussed without action being taken at this time.

MANAGER'S
REPORT

- Locksets Proposals. The consensus was to move forward toward selecting and installing electronic locksets in lieu of traditionally keyed locks. The project can be accomplished as a capital project. Larry will continue to gather additional information and competitive bids.
- Maintenance Projects. Larry provided a list of projects. None are significant enough to require Board or Owner approval. All can be done at the discretion of the Manager.

TREASURER'S
REPORT

- Erin proposed a Budget with a 5% overall decrease which includes a modification in the discount process. After reviewing some key line-items, reallocations were discussed and agreed upon. A motion (LaFramboise/Schut) to approve the proposed budget with the discussed modifications was approved unanimously.
- Erin also provided a YTD Rental Profit and Loss update.

ONGOING
BUSINESS

- LiveRez. Not

discussed

- Running Camp. Phil needs to be billed, Larry will proceed with doing so.
- Incorporation of Association. Incorporation Documents were executed by the Board members present. The next and final step is filing.
- Unit Conditions. Larry and crew have generated a conditions list of all the units which will be distributed to owners. Larry will also create a Maintenance Request Form including a liability disclaimer for owners to request maintenance to be performed by Staff and then billed to the owner.
- Unit Space Heater Billings. Larry will get pricing from an Electrician for what a “standard” replacement for a heater would normally cost. He will then contact owners individually who had heaters replaced over the winter by the Association, explain the circumstances and
background of the need to replace the heaters without notice and request reimbursement for the non-exigent cost in lieu of the actual billing for each unit.

NEW BUSINESS

- WiFi. Due to increase in data demand and the degradation of both the DSL service and some hardware components of the WiFi system, the Owner system has been taken off-line over the winter. It was agreed that the Owner WiFi should not be reinstated until such a time that there is a data source available to support the demand placed on the system.

NEXT MEETING The next Board meeting will be on September 30 immediately following the Annual Owner meeting. It was agreed that nominations for the Board will be solicited in advance of the meeting in lieu of floor nominations. Nominees will have the opportunity to accept their nominations and then candidates will then be announced along with the agenda for the meeting. Mark and Larry will work on putting out a newsletter to go out in June that announces the September 30 date and requesting Board nominations before August 15.

ADJOURN The meeting was adjourned at 7:52 PM.