

White Pass Village Inn  
Board of Directors Zoom meeting  
February 23, 2022

1. Call to order: Kristina Hillman, Chairman, called the meeting to order at 4:06 P.M.
2. Roll call: Kristina Hillman, Ken Evans, Michael Murphy, John Rennie, Erin Simonson – all present. Adrian Gonzalez, Manager, present. Guest owners joining in on Zoom: Laura Attaway, Toni Loomis, Mark Baldwin, Hans Breivik, Kathy Evans
3. Approval of the February 23, 2022 agenda was unanimous.
4. Guest owner comments were heard by the board.
  - Thanked board for opening the meeting to owners if they wanted to join.
  - Appreciated new railings on stairs.
  - Cumbersome process of requesting a cleaning during the mid-stay of an owner reservation.
5. Approval of minutes from board meeting held on November 17, 2021. Erin made the motion to approve the minutes and seconded by Ken.  
Call for the vote: Yes – Kristina Hillman, Ken Evans, John Rennie, Erin Simonson;  
No – Michael Murphy. Minutes will be sent to owners.

To enhance communication in a timely manner with owners, Ken Evans proposed approving minutes within days of the meeting. Drafts can be discussed by email and then a short Zoom meeting to approve minutes and then email to owners. Agreement by board.

6. Manager operations report, Adrian Gonzalez:
  - a. Facilities are in good shape
  - b. Housekeeping is busy this week because of winter break for families
  - c. Working on proposal on having an assistant manager and/or supervisor role
  - d. Preparing job descriptions for staff with some input from board
  - e. Date for working on 2022/2023 fiscal year budget
  - f. Discussion on internet and next steps
  - g. Landing project plan in conjunction with board and White Pass Co.
  - h. Future running camp contract
7. Old business
  - a. Financial report, John Rennie: John continues to work with accountant to get fiscal year audits. We do have a written agreement with accountant. Discussion by board.
  - b. Governing Documents, Kristina: This is a high priority for board. Ken will take the lead in getting feedback from owners as well as sharing information with owners. When ready, owners will again vote on whether to accept new documents.

8. New Business

a. Financial: Budget cycle for FY23. John and Kristina will work on getting a draft to the board in April and finalizing budget in June.

b. Facilities/projects:

- Discussion on Reserve Study and project plan.
- Reviewed potential projects for this year as presented to owners in June 2021
- Additional projects for consideration
  1. Ground floor south side stairs
  2. Unit 12 maintenance/upgrades
  3. Storage shed
- Options will be presented as part of budgeting process

c. Board priorities

9. Next meeting: May 25, 2022, 4:00 P.M.

10. Erin made a motion and seconded by Ken to adjourn meeting – vote was unanimous.  
Meeting adjourned at 5:39 P.M.

Signed – Ken Evans, Secretary

Approved – 3/31/22